

***Durham, Freeport, Pownal  
Reorganization Planning Committee (RPC)  
October 10, 2007  
Pownal Elementary School  
7:00-9:00PM  
Agenda***

**Meeting Norms**

- Primary concern is what is in the best interest of students
- Treat each other with respect
- Communication is key, listen to others' opinions and ask questions
- There is no "I" in teamwork
- Agenda development: FYI vs. discussion items
- Identify common issues and add these to the agenda; no surprises
- Stick to the agenda
- Start and end on time
- Opportunity to contribute to the agenda
- Follow the protocol for meetings and for getting information; attend consistently; be prepared; make educated decisions; support each other; be proactive; keep on task
- Mentorship
- Be honest
- Make attendance a priority for all
- Think systematically
- Agree to disagree, but leave with consensus & support decision outside of meeting
- Do our jobs with a passion

**A. Review of Previous Meeting Minutes**

**B. Review of public questions from previous meeting**

**C. Consideration of public involvement on each meeting agenda**

**D. Election of Tri-Chairs of Reorganization Planning Committee**

**E. Review of Latest DOE Financial Information**

**F. Creation of Committees – Assignment/Responsibilities/Charge/Involvement of Non RPC as Advisors to Subcommittees**

**-Governance (Board Make-up, Voting, Transition Plan....)**

**-Financial (Disposition of Property, Indebtedness, Cost Savings....)**

**-Employees and Bargaining (Bargaining Agreements, School Personnel....)**

**G. Committee Breakout**

**-Determine Chair, Scribe, Reporter**

**-Organization and Clarification of Charge**

**-Next Step**

**H. Communications Plan**

**-Public Disclosure of Membership Contact Information (address, phone, email)**

**-Methods of communicating with public and representative groups**

**I. Check-in, RPC Wrap-up**

Joseph Feeney  
Bob Kautz

Superintendent of Schools SAD #62  
Facilitator

shb